

Hospital Preparedness Program's (HPP) Grant Reallocation for Response

ASPR's Hospital Preparedness Program (HPP) seeks to improve communities' abilities to prepare for and respond to disasters and public health emergencies by providing guidance and funding through cooperative agreements to awardees (states, territories, and select cities). Although HPP funding is intended for preparedness efforts, under certain circumstances, awardees may be able to reallocate HPP funding to support response activities. The reallocation is subject to HPP approval and must meet statutory and administrative requirements. For more information, see: <http://www.phe.gov/Preparedness/planning/hpp/Pages/overview.aspx> and/or contact HPP@HHS.GOV.

Awardees may use a portion of their cooperative agreement funding during a response under one of two conditions: if HPP-funded staff members are conducting activities consistent with their job descriptions, **or** if the awardee is using the emergency as a training exercise.

Condition 1: HPP Staff Conducting Activities Consistent with Job Description and Approved Project Goals

Awardees may use HPP funds to support positions performing preparedness-related activities consistent with the awardee's project goals and may utilize those positions within any phase of the disaster cycle, provided that the staff members in those positions continue to do work within statutory limitations, the notice of award, and the approved spending plan.

Condition 2: Using an Emergency as a Training Exercise

Awardees can use a response as an exercise if the following conditions apply:

A state or local declaration of an emergency, disaster, or public health emergency is in effect;

No other funds are available for the cost;

The awardee agrees to submit within 60 days (of the conclusion of the disaster or public health emergency) an after-action report, a corrective action plan, and other documentation that support the actual dollar amount spent.

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